



# STUDENT ONLINE REGISTRATION

2022 - 2023

For

Zion-Benton Township High School

New Tech High @ Zion-Benton East

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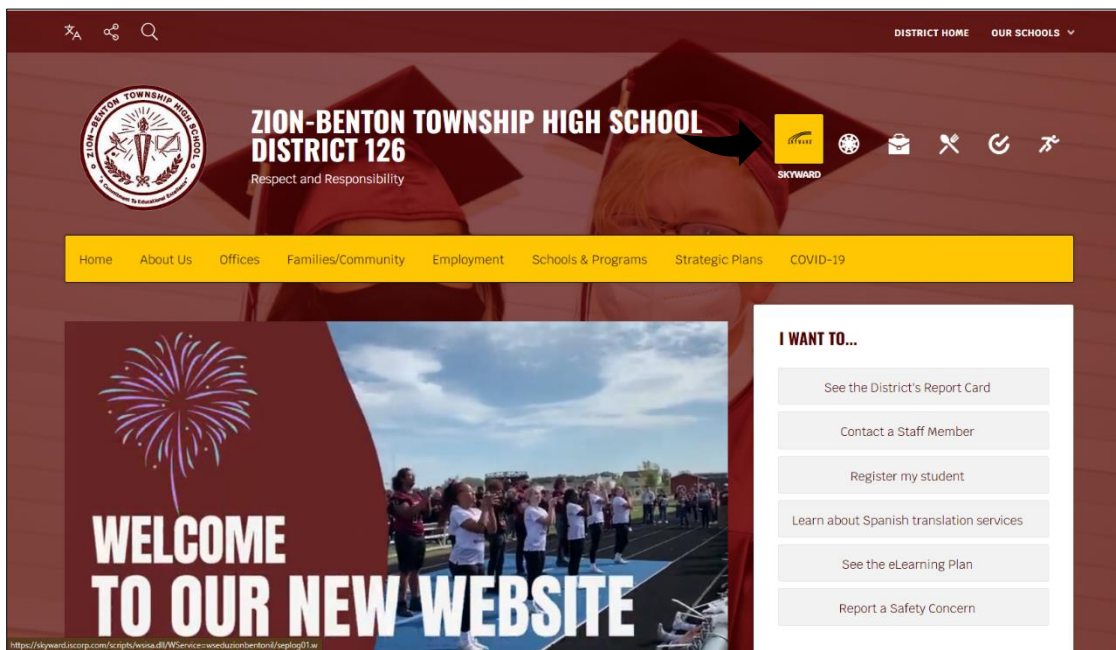
# Introduction

Hello, and thank you for using Student Online Registration. We hope you find this process simple and straightforward. What follows are the step-by-step instruction for completing this process.

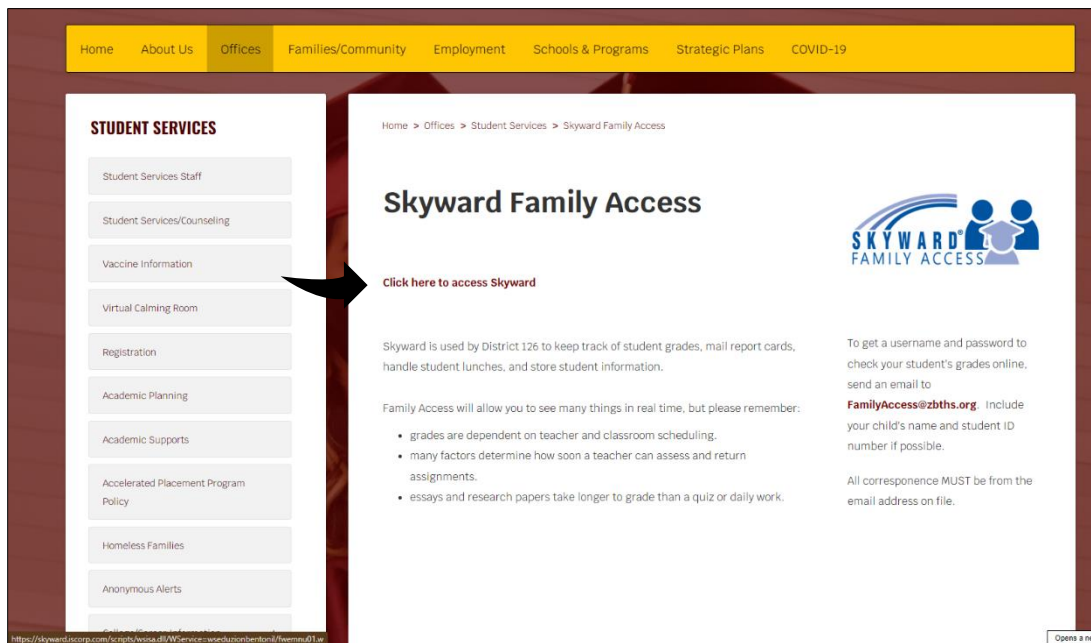
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## Getting to Skyward Family Access

To begin Student Online Registration, please sign into Skyward Family Access. You can do this by going to our website, [www.zb126.org](http://www.zb126.org), and clicking on the SKYWARD button.



You can also get there by clicking on “Offices,” “Student Services,” “Skyward Family Access,” and then click on “Click here to access Skyward.”



## Logging into Skyward Family Access

Enter your Skyward Family Access LoginID and Password. Your LoginID and Password were created for you when you first enrolled your student at Zion-Benton Township High School or New Tech High @ Zion-Benton East.

If you do not remember your LoginID or Password, you can click on the “Forgot your Login/Password?” link to receive an email with this information. You will need to enter the


email address registered to your account. Once this is done, you will receive an email with your LoginID and a link to reset your password.

If you do not know which email you have registered to your account, or if you never registered an email address to your account, please contact your school, or email: [familyaccess@zbths.org](mailto:familyaccess@zbths.org).

## Starting Student Online Registration

The screenshot displays the Skyward Family Access interface. On the left, a navigation menu lists various options, with "Student Online Registration" highlighted by a black arrow. A dropdown menu is open, showing a list of students for the 2021-2022 school year: "2022", "ABLE", and "WILLING". A black arrow points to the "ABLE" student, and a button labeled "Enter Student Online Registration for ABLE" is visible next to it. The main content area shows a message from Zion-Benton Township High School regarding the 2021-22 school year registration. On the right, there is a section for "Upcoming Events" and a "Calendar" link.

To begin Student Online Registration, click on the "Student Online Registration" button on the left side and select your student. **Please remember that you will need to complete the registration process for each of your students.**



Family Access  
23 STUDENT

TEST PARENT
My Account
Contact Us
Exit

Home
Student Online Registration
Online Forms
Ethnicity/Race
Calendar
Gradebook
Attendance
Student Info
Busing
Food Service
Schedule
Test Scores
Fee Management
Activities
Conferences
Academic History
Portfolio
Login History

Student Online Registration

23 (Zion-Benton Township High Scho 2022-2023)

District Message

Online Registration is used to register your returning student for the 2022-23 school year. Update any outdated information and pay your school fees online. Please note that you will need to add Emergency Contacts for your returning student to make sure that we have the most up to date information in Skyward Family Access. Please click on your student and then "Student Demographics", "a. Student Information" to begin.

District Message

1. Verify Student Information
a. Student Information
b. Family Address
c. Family Information
d. Emergency Contacts
e. Health Information
2. Verify Ethnicity/Race
3. Home Language Survey
4. Photo/Video Opt Out
5. Health Examination and Immunizations Forms
6. Residency Requirements
7. Residency Verification
8. Attachments
9. Transportation
10. Chromebook Information
11. Chromebook Insurance
12. CEP Breakfast/Lunch Information
13. Student Fee Information
14. Make a Fee Payment
15. Parent Advisory Board
16. Final Steps to Start School
17. Complete Student Online Registration

Next
Close and Finish Later

You will see the current District Message as well as the steps to be completed on the right. To begin, click the "Next" button. (Alternatively, if you have already started registration and left, you can click on the step you would like to start on instead). Completed steps will show a green check mark below the number with a completion date and time.

The following pages will walk you through each step:

## Step 1 – Student Demographics

## Step 1a – Student Information

The screenshot shows the Skyward Family Access interface for a student named '23 STUDENT' at Zion-Benton Township High School. The page is titled 'Student Online Registration' and 'Step 1a. Verify Student Information: Student Information (Required)'. A left sidebar contains navigation links: Home, Student Online Registration (selected), Online Forms, Ethnicity/Race, Calendar, Gradebook, Attendance, Student Info, Busing, Food Service, Schedule, Test Scores, Fee Management, Activities, Conferences, Academic History, Portfolio, and Login History. The main form area is divided into 'General Information' and a list of steps on the right. The 'General Information' section includes fields for First, Middle, Last, Suffix, Birthday, Gender, Other Name, Race, and checkboxes for internet access, eLearning device, and Military Connected status. It also has fields for Home Phone, School Email, Birth County, Birth State, and Birth Country. At the bottom of the form, there are two buttons: 'Complete Step 1a' and 'Complete Step 1a and move to Step 1b', with an arrow pointing from the first to the second. The right sidebar lists 17 steps, with '1. Verify Student Information' and its sub-step 'a. Student Information' highlighted. At the bottom right, there are buttons for 'Previous Step', 'Next Step', and 'Close and Finish Later'.

Family Access  
23 STUDENT

TEST PARENT My Account Contact Us Exit

Student Online Registration

23 (Zion-Benton Township High Scho 2022-2023)

Step 1a. Verify Student Information: Student Information (Required) Undo

District Message

1. Verify Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

e. Health Information

2. Verify Ethnicity/Race

3. Home Language Survey

4. Photo/Video Opt Out

5. Health Examination and Immunizations Forms

6. Residency Requirements

7. Residency Verification

8. Attachments

9. Transportation

10. Chromebook Information

11. Chromebook Insurance

12. CEP Breakfast/Lunch Information

13. Student Fee Information

14. Make a Fee Payment

15. Parent Advisory Board

16. Final Steps to Start School

17. Complete Student Online Registration

Previous Step Next Step

Close and Finish Later

General Information

First: 23 Middle:

Last: STUDENT Suffix:

Birthday: 01/01/1900 Gender: Male

Other Name:

Race: WHITE

☐ Do you have internet access?

☐ Do you have a device to access eLearning material?

☐ Military Connected ?

Home Phone: 847-731-9798 Ext:

School Email: 333333@student.zb126.org Home Email:

Birth County:

Birth State:

Birth Country:

Complete Step 1a Complete Step 1a and move to Step 1b

Please check over your student's information stored in our system.

If your student goes by a name other than their first name, please put it in the "Other Name" field.

Enter your student's primary language in the "Language" field. This is the language your student speaks outside the home. As you start typing, suggestions will pop up below the field. Please select one of the options by clicking on it.

Enter your student's native language in the "Native Language" field. This is the language your student speaks inside the home. As you start typing, suggestions will pop up below the field. Please select one of the options by clicking on it.

Enter the Local Race which you identify your student with. As you start typing, suggestions will pop up below the field. Please select one of the options by clicking on it.

Does the student have a parent/guardian that currently serves in a branch of the Armed Forces? If so, please check the box next to "Military Connected".

Is your student's Home Phone number correct? Please remember, this is the number that will be used to reach you in case of an emergency. (This phone number will also be used for attendance calls, teacher calls, etc.) If you would like to add a second or third phone number, please enter them in the boxes below the Home Phone.

If you would like to provide a Home Email for your student, please enter it in the "Home Email" field.

Please check your student's Birth County, State, and Country and make any corrections as necessary.

If one of the grayed out fields contains information that requires updating, please contact your school or email: [familyaccess@zbths.org](mailto:familyaccess@zbths.org).

When all the fields have been updated, click "Complete step 1a and move to step 1b".

## Step 1b – Family Address

**Family Access** TEST PARENT My Account Contact Us Exit

**SKYWARD** 23 STUDENT

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 1b. Verify Student Information: Family Address (Required)** Undo

**Address** Preview Address

Street Number: 3901 Street Dir: W Street Name: 21ST ST

SUD: # P.O. Box:

Address 2:

Zip Code: 60099 Plus 4: City/State: ZION, IL

**Mailing Address** ☒ Same as Address

Street Number: Street Dir: Street Name:

SUD: # P.O. Box:

Address 2:

Zip Code: Plus 4: City/State:

Complete Step 1b Complete Step 1b and move to Step 1c

**District Message**

1. Verify Student Information
2. Verify Ethnicity/Race
3. Home Language Survey
4. Photo/Video Opt Out
5. Health Examination and Immunizations Forms
6. Residency Requirements
7. Residency Verification
8. Attachments
9. Transportation
10. Chromebook Information
11. Chromebook Insurance
12. CEP Breakfast/Lunch Information
13. Student Fee Information
14. Make a Fee Payment
15. Parent Advisory Board
16. Final Steps to Start School
17. Complete Student Online Registration

Previous Step Next Step

Close and Finish Later



Check your address and update it if it is not correct. If your mailing address is the same as your home address, check the box next to “Same as Address”. Otherwise, enter the address that you would like school mailings to go to.

When all the fields have been updated, click “Complete step 1b and move to Step 1c”.

## Step 1c – Family Information

The screenshot shows the Skyward Family Access interface for a student named TEST PARENT. The page is titled "Student Online Registration" and "Step 1c. Verify Student Information: Family Information (Required)". A sidebar on the left lists navigation options like Home, Student Online Registration, Online Forms, etc. The main content area is titled "Family Options" and includes a field for "Student's Home Language" (set to ENGLISH). Below this, there are fields for "Guardian Number 1" (Name: TEST PARENT, Relationship: Custodial), "Primary Phone" (847-731-9798), and "Home Email" (familyaccess@zbtbs.org). A black arrow points to the "Complete Step 1c and move to Step 1d" button. On the right, a "District Message" sidebar lists 17 steps, with "c. Family Information" highlighted. At the bottom right, there are buttons for "Previous Step", "Next Step", and "Close and Finish Later".

Enter your student’s home language in the “Home Language” field. This is the language spoken in the student’s home. As you start typing, suggestions will pop up below the field. Please select one of the options by clicking on it.

Please check Guardian Number 1’s information. This ideally should be the student’s primary parent. The Primary Phone number should be the number we call first in case we need to reach you. If you want your Primary Phone number to be confidential, please check the box.

Enter your relationship with the student. As you start typing, suggestions will pop up below the field. Please select one of the options by clicking on it. Enter your employer if you wish. Please

make sure your “Home Email” address is correct. This is the address that password resets requests from Skyward Family Access will go to. It will also be used to verify Family Access requests.

If one of the grayed out fields contains information that requires updating, please contact your school or email: [familyaccess@zbths.org](mailto:familyaccess@zbths.org).

When all the fields have been updated, click “Complete step 1c and move to step 1d”.

## Step 1d – Emergency Contacts

The screenshot displays the Skyward Family Access interface for a student's online registration. The top navigation bar includes the Skyward logo, 'Family Access', and a '23 STUDENT' indicator. A top right menu contains links for 'TEST PARENT', 'My Account', 'Contact Us', and 'Exit'. The left sidebar lists various navigation options, with 'Student Online Registration' currently selected. The main content area is titled 'Student Online Registration' and shows the student's name and school year. The current step is 'Step 1d. Verify Student Information: Emergency Contacts (Required)'. The form includes fields for 'Contact Number' (set to 1), 'First' (TEST), 'Middle', 'Last' (PARENT), 'Primary Phone' (847-731-9798), 'Ext.', 'Relationship', and 'Pick Up' (Yes). There is also a 'Comment' field. At the bottom of the form, there are two buttons: 'Complete Step 1d' and 'Complete Step 1d and move to Step 1e'. An arrow points to the second button. The right sidebar shows a list of steps, with 'd. Emergency Contacts' highlighted. At the bottom right, there are buttons for 'Previous Step', 'Next Step', and 'Close and Finish Later'.

Emergency contacts are the people who will be contacted in case of an emergency. By default, we call the parents/guardian before resorting to the emergency contacts.

**Step 1d. Student Demographics: Emergency Contacts (Required)**

[Add Emergency Contact](#)

**Add Emergency Contact**

Contact Number:

\*First:

Middle:

\*Last:

Relationship:

Primary Phone:    Ext:

Pick Up:

Comment:

(\*) Indicates a required field.

[Save](#)

To add an emergency contact, click on the “Add Emergency Contact” button. An emergency contact must have a first and last name, a primary phone number, and their relationship to the student. As you start typing, suggestions will pop up below the field. Please select one of the options by clicking on it. If you want this emergency contact to have the right to “Pick Up” the student from school, please select “Yes” from the “Pick Up” box. When all the fields have been updated, click “Save”.

**Student Online Registration**

**Step 1d. Student Demographics: Emergency Contacts (Required)**

[Add Emergency Contact](#) [Change Emergency Contact Order](#)

Contact Number:

First:

Middle:

Last:

Relationship:

Primary Phone:   Ext:

Pick Up:

Comment:

[Delete this Emergency Contact](#)

Contact Number:

First:

Middle:

Last:

Relationship:

Primary Phone:   Ext:

Pick Up:

Comment:

[Delete this Emergency Contact](#)

[Complete Step 1d Only](#) [Complete Step 1d and move to Step 2](#)

You can add up to 6 emergency contacts for each student.

**Step 1d. Student Demographics: Emergency Contacts (Required)** Undo

Add Emergency Contact Change Emergency Contact Order

Contact Number:  Delete this Emergency Contact  
 First:  Primary Phone: (847)  Ext:   
 Middle:   Ext:   
 Last:   Ext:   
 Relationship:  Pick Up:   
 Comment:

Contact Number:  Delete this Emergency Contact  
 First:  Primary Phone: (847)  Ext:   
 Middle:   Ext:   
 Last:   Ext:   
 Relationship:  Pick Up:   
 Comment:

Complete Step Complete Step 1d and move to Step 2

To remove an emergency contact, click “Delete this Emergency Contact” next to the contact you would like to delete. You will receive a prompt to confirm the deletion. Click “Yes” to remove the contact.

When all the fields have been updated, click “Complete step 1d and move to step 2”.

## Step 1e – Health Information

**Family Access** 23 STUDENT

TEST PARENT My Account Contact Us Exit

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 1e. Verify Student Information: Health Information (Required)** [Undo](#)

Allergy Notes:

Medication Notes:

Other Concerns:

[Complete Step 1e and move to Step 2](#)

**District Message**


1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Contacts
  - e. Health Information**
2. Verify Ethnicity/Race
3. Home Language Survey
4. Photo/Video Opt Out
5. Health Examination and Immunizations Forms
6. Residency Requirements
7. Residency Verification
8. Attachments
9. Transportation
10. Chromebook Information
11. Chromebook Insurance
12. CEP Breakfast/Lunch Information
13. Student Fee Information
14. Make a Fee Payment
15. Parent Advisory Board
16. Final Steps to Start School
17. Complete Student Online Registration

[Previous Step](#) [Next Step](#) [Close and Finish Later](#)

Please enter in any health notes you would like to leave for the school nurse. This can include but is not limited to allergies, mental health, medication information, and other general health information.

When all the fields have been updated, click “Complete Step 1e and move to Step 2”.

## Step 2 – Verify Ethnicity/Race



Family Access  
23 STUDENT

TEST PARENT
My Account
Contact Us
Exit

Home
Student Online Registration
Online Forms
Ethnicity/Race
Calendar
Gradebook
Attendance
Student Info
Busing
Food Service
Schedule
Test Scores
Fee Management
Activities
Conferences
Academic History
Portfolio
Login History

### Student Online Registration

23 (Zion-Benton Township High Scho 2022-2023)

#### Step 2. Verify Ethnicity/Race (Required)

District 126 Parent or Guardian:

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

The federal government changed the reporting categories for student data. As a result, you have the opportunity to update the data for your student. With the reporting categories, you may now identify your student by ethnic group (either Hispanic/Latino or not Hispanic/Latino) and by one or more racial groups (American Indian/Alaska Native, Asian, Black/African-American, Native Hawaiian/Other Pacific Islander, White).

Ethnicity in the OMB guidelines refers to cultural identification by language or cultural heritage. The OMB defines Hispanic or Latino as "a person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture in origin regardless of race.

Race, according to the OMB guidelines, refers to one's geographic or national origin. Regardless of one's ethnicity, all individuals are asked to select one of the five races.

Please note that the categories are identical to those used in the recent U.S. Census.

Please complete the online form as soon as possible.

For more information about the student data, please contact us courtesy of [familyaccess@zbths.org](mailto:familyaccess@zbths.org) or contact the district office.

Sincerely,  
Jacob Carlson  
Director of Student Services

Continue

Complete Step 2 Only
Complete Step 2 and move to Step 3

#### District Message


1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Contacts
  - e. Health Information
2. Verify Ethnicity/Race
3. Home Language Survey
4. Photo/Video Opt Out
5. Health Examination and Immunizations Forms
6. Residency Requirements
7. Residency Verification
8. Attachments
9. Transportation
10. Chromebook Information
11. Chromebook Insurance
12. CEP Breakfast/Lunch Information
13. Student Fee Information
14. Make a Fee Payment
15. Parent Advisory Board
16. Final Steps to Start School
17. Complete Student Online Registration

Previous Step
Next Step

Close and Finish Later

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

Please read through the district letter. When ready, click "Continue".



Family Access
23 STUDENT

TEST PARENT
My Account
Contact Us
Exit

Home
Student Online Registration
Online Forms
Ethnicity/Race
Calendar
Gradebook
Attendance
Student Info
Busing
Food Service
Schedule
Test Scores
Fee Management
Activities
Conferences
Academic History
Portfolio
Login History

Student Online Registration

23 (Zion-Benton Township High Scho 2022-2023)

Step 2. Verify Ethnicity/Race (Required)

Please answer BOTH questions 1 and 2.

1. Is 23 STUDENT Hispanic or Latino?

☒ No, My Child is not Hispanic or Latino
☐ Yes, My Child is Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race

2. What is 23 STUDENT's race? (Please mark all that apply)

☐ American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment
☐ Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, e.g., Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
☐ Black or African American - A person having origins in any of the black racial groups of Africa
☐ Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
☒ White - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

Complete Step 2 Only

Complete Step 2 and move to Step 3

District Message
1. Verify Student Information

a. Student Information
b. Family Address
c. Family Information
d. Emergency Contacts
e. Health Information

2. Verify Ethnicity/Race
3. Home Language Survey
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14. Make a Fee Payment
15. Parent Advisory Board
16. Final Steps to Start School
17. Complete Student Online Registration

Previous Step
Next Step

Close and Finish Later

Verify the student's ethnicity/race. If your student is of Hispanic or Latino decent, please select "Yes" to question 1. For question 2, please check all options that apply.

When all the fields have been updated, click "Complete Step 2 and move to Step 3".

## Step 3 – Home Language Survey

**Family Access** TEST PARENT My Account Contact Us Exit

**SKYWARD** 23 STUDENT

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 3. Home Language Survey (Required)** Print View Full Screen

### HOME LANGUAGE SURVEY

The state requires the district to collect a Home Language Survey for every new student. This information is used to count the students whose families speak a language other than English at home. It also helps to identify the students who need to be assessed for English language proficiency.

Please answer the questions below.

Student's Name: 23 STUDENT

1. Is a language other than English spoken in your home?  
☐ Yes (Leave blank for "No".)

What language?  
[ENGLISH]

2. Does your child speak a language other than English?  
☐ Yes (Leave blank for "No".)

What language?  
[ENGLISH]

If the answer to either question is yes, the law requires the school to assess your child's English language proficiency.

Parent/Guardian: By typing your name below, you are providing an electronic signature to this document.

Parent/Guardian Name: [ ]

Complete Step 3 and move to Step 4

Complete Step 3 and move to Step 4

Previous Step Next Step

Close and Finish Later

**District Message**

1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Contacts
  - e. Health Information
2. Verify Ethnicity/Race
3. Home Language Survey
4. Photo/Video Opt Out
5. Health Examination and Immunizations Forms
6. Residency Requirements
7. Residency Verification
8. Attachments
9. Transportation
10. Chromebook Information
11. Chromebook Insurance
12. CEP Breakfast/Lunch Information
13. Student Fee Information
14. Make a Fee Payment
15. Parent Advisory Board
16. Final Steps to Start School
17. Complete Student Online Registration

The state of Illinois requires the district to collect a Home Language Survey for every new student. Please check the boxes if appropriate and select a language. When finished, sign your name in the "Parent/Guardian Name" field.

When all fields have been updated, click "Complete Step 3 and move to Step 4".



## Step 4 – Photo/Video Opt Out

**Family Access** 23 STUDENT

TEST PARENT My Account Contact Us Exit

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 4. Photo/Video Opt Out (Required)** [View Full Screen](#)

**PHOTO/VIDEO OPT OUT**

Students occasionally may appear in photographs and video recordings taken by school staff members, other students, or other individuals authorized by administration. The school may use these pictures and videos in various non-commercial school publications, including the school yearbook, school newspaper, school website, and school social media feed. No consent or notice is needed or will be given before the school uses pictures or videos taken while students are at school or a school-related activity, unless a parent/guardian chooses to opt out.

If you wish to opt your child out of inclusion in school publications (e.g., yearbook, newspaper, website), select I DO NOT want my student's picture being used in school publications in the box below.

Please include my student's photo in publications

[Complete Step 4 and move to Step 5](#) [Complete Step 4 and move to Step 5](#)

**District Message**

1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Contacts
  - e. Health Information
2. Verify Ethnicity/Race
3. Home Language Survey
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16. Final Steps to Start School
17. Complete Student Online Registration

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

Students occasionally may appear in photographs and video recordings taken by school staff members, other students, or other individuals authorized by administration. The school may use these pictures and videos in various non-commercial school publications, including the school yearbook, school newspaper, school website, and school social media feed. No consent or notice is needed or will be given before the school uses pictures or videos taken while students are at school or a school-related activity, unless a parent/guardian chooses to opt out. If you wish to opt your child out of inclusion in school publications (e.g., yearbook, newspaper, website), select I DO NOT want my student's picture being used in school publications in the box below.

When all fields have been updated, click "Complete Step 4 and move to Step 5".

## Step 5 – Health Examination and Immunizations Forms

**Family Access** TEST PARENT My Account Contact Us Exit

**SKYWARD** 23 STUDENT

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 5. Health Examination and Immunizations Forms (Required)** Print View Full Screen

### HEALTH EXAMINATION AND IMMUNIZATIONS

Freshmen and transfer students are required to submit a properly completed **State of Illinois Certificate of Child Health Examination** form and proof of immunization prior to completing schedule pick-up. Students who do not complete these requirements will not be able to receive their schedule or attend school until these requirements are met. Please call the ZBTHS Health Office if you have any questions at 847-731-9352 or 9356.

Appropriate school physical forms were mailed to freshman homes in January and are also available in the schools' Health Services and Student Services Offices. You can also download and print a copy using the following link:

[Child Health Exam final 2011\\_15.pdf](#)

Freshmen physicals **MUST** be completed on the **State of Illinois Certificate of Child Health Examination** form. No exceptions.

Students are required to provide proof of immunization for:

- Tetanus/Diphtheria/Pertussis (Dtap, DTP, Tdap)
- Polio (IPV/OPV)
- Hepatitis B (HBV)
- Measles/Mumps/Rubella (MMR)
- Chickenpox (Varicella) - unless proof of having disease
- Meningococcal (MCV4)

**All Illinois immunization requirements can be accessed at:**

[www.dph.illinois.gov](http://www.dph.illinois.gov)

You can also fill out and submit your School Medication Authorization Form as well. This form gives permission for the school to administer or the parent to administer a school medication. **ALL STUDENTS REQUIRING MEDICATION (including students who require an epi-pen) must complete this form.**

[School Medication Authorization Form.pdf](#)

**District Message**

1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Contacts
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Complete Step 5 Online Complete Step 5 and move to Step 6

Previous Step Next Step

Close and Finish Later

Freshmen and transfer students are required to submit a properly completed State of Illinois Certificate of Child Health Examination form and proof of immunization prior to completing registration.

If you do not currently have a copy of the State of Illinois Certificate of Child Health Examination form, you can click on the “Child Health Exam final 2011\_15.pdf” to open a copy of the form which can then be printed and filled out by your student’s physician.

You can also print a copy of the “School Medication Authorization Form.pdf” if you have not done so already.

When all fields have been updated, click “Complete Step 5 and move to Step 6”.

## Step 6 – Residency Requirements

Family Access

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### Student Online Registration

23 (Zion-Benton Township High Scho 2022-2023)

**Step 6. Residency Requirements (Required)**

[Print](#) [View Full Screen](#)

#### DISTRICT 126 RESIDENCY REQUIREMENTS

Please be advised that Zion-Benton Twp. High School District 126 will continue its increased proof of residency requirements for the upcoming school year. Parents/guardians should begin preparing now to secure the required documentation that must be provide during Online-Onsite registration.

In order for a student to attend a District 126 school, one (1) document showing proper name and address from each of the following two (2) categories are required for verification of residency:

**Category I – Housing Statements**  
One (1) of the following documents showing proper name and address within District 126 boundaries.

- Most recent property tax bill.
- Mortgage papers (homeowners).
- Signed and dated lease (current).
- Closing Statement of recent purchases.
- Letter from manager and proof of last month's payment.
- Notarized letter from landlord in lieu of lease (month to month agreement)
- Letter of residence to be used when the person seeking to enroll a student is living with a District resident (7:60-AP2, E2)

**AND**

**Category II – Utilities/Other**  
One (1) of the following documents showing proper name and address within District 126 boundaries.

- Most recent cable television and/or credit card bill (June or later)
- Current public aid card
- Current homeowners/renters insurance policy and premium payment.
- Most recent gas, electric, and/or water bill
- Mail received at new (within the last 30 days) residences
- Military Personnel Enrolling a Student for the First Time in the District.
- Must provide one of the following within 60 days after the date of student's initial enrollment)
- Postmarked mail addressed to military personnel
- Lease agreement for occupancy
- Proof of ownership of residence

[Complete Step 6 Only](#) [Complete Step 6 and move to Step 7](#)

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[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

Please read through the notice on District 126's residency requirements. When finished, sign your name in the "Parent/Guardian Name" field.

When all fields have been updated, click "Complete Step 6 and move to Step 7".

## Step 7 – Residency Verification



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Step 7. Residency Verification (Required)
Print
View Full Screen

### RESIDENCY VERIFICATION

The right to attend Zion-Benton Township High School District 126 is extended to residents who live within the District's boundaries. Students who move into the District to live with relatives or friends for the purpose of attending a District 126 school are not considered legal residents in the District and, therefore, cannot be admitted to attend school in the District. Pursuant to Board of Education Policies 7:50 and 7:60, every family must provide evidence of residency before enrollment. Additional information on residency requirements can be found on the District's website: <https://www.smcore.com/3z4h2>.

It is contrary to the policies of the Board of Education to admit students who do not legally reside with their parents or legal guardians within the District boundaries. The information you provide will be used by school officials to help establish the eligibility of each applicant for admission. Falsification of information on this form or otherwise submitted to the District may result in legal action by the District to compel your child's disenrollment from school as permitted by applicable law, and may expose you to monetary liability under Illinois law for payment of tuition for such time as your child was illegally enrolled in the District. Based on the most recent Annual Financial Report, tuition for District 126 will be \$13,088.56 and accrues on a daily basis in the amount of \$74.37. The Per Capita Tuition Charge for the school year is based on the prior year's Annual Financial Report.

Further, any person who knowingly enrolls or attempts to enroll a non-resident student in the District or presents to the District any false information regarding the residency of a student commits a Class C misdemeanor, punishable by a \$500.00 fine and up to 30 days in jail.

Note: In addition to the residency requirements to enroll in District 126, students wishing to participate in IHSA interscholastic athletics and activities at District 126 must also comply with IHSA By-law 3:030. This By-law states that, with certain exceptions, a student wishing to participate in IHSA athletics and activities must reside full-time with a parent, adoptive parent, custodial parent.

I affirm that I am the parent/guardian of the above-named student, I have the authority to complete and execute this document, and the information I provided is true, complete, and accurate.

I certify that the above-named student's residency has not been established solely for the purpose of attending District 126. I acknowledge that I have reviewed the Residency Requirements for ALL Students above.

I understand the information submitted on this form will be used to verify residency and that the District reserves the right to verify the information submitted on this form, including through the use of a third party vendor.

Parent/Guardian: By typing your name below, you are providing an electronic signature to this document.

Complete Step 7 Only
Complete Step 7 and move to Step 8

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- Verify Student Information
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- Final Steps to Start School
- Complete Student Online Registration

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Close and Finish Later

Please read through the notice on District 126's residency verification policy. When finished, sign your name in the "Parent/Guardian Name" field.

When all fields have been updated, click "Complete Step 7 and move to Step 8".

## Step 8 – Attachments

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Step 8. Attachments (Optional)

Please upload your Proof of Residency Category I and II paperwork. Please upload your State of Illinois Certificate of Child Health Examination from your child's pediatrician/physician. The Immunizations are page 1 and the Health Examination is page 2. Please upload your Senior Immunizations Form (12th grade only). You can also upload a School Medication Authorization Form at this time. If you do not have a digital copy of this paperwork, you can drop it off during the Onsite Registration.

Proof of Residency 1: Choose File No file chosen
Proof of Residency 2: Choose File No file chosen
Immunization P. 1: Choose File No file chosen
Health Exam P. 2: Choose File No file chosen
Senior Immunization: Choose File No file chosen
Medication Form: Choose File No file chosen

Complete Step 8 Only
Complete Step 8 and move to Step 9

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Please upload your Proof of Residency (Category I and II), your student's State of Illinois Certificate of Child Health Examination, Senior Immunizations (seniors only), and your student's Medication Authorization form. If you do not have a digital copy of this paperwork, you can drop it off during the Onsite Registration.

When all fields have been updated, click "Complete Step 8 and move to Step 9".

## Step 9 – Transportation

**Family Access** 23 STUDENT TEST PARENT My Account Contact Us Exit

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 9. Transportation (Optional)** [Print](#) ☐ I do not wish to fill out this optional form [View Full Screen](#)


### TRANSPORTATION

ZB District 126 offers busing to all ZBTHS students. New Tech outside the “walk boundary” are also eligible for bussing.

In an effort to make the routes more efficient, we are asking that let us know your needs for the 2022-2023 school year.

Would you like bussing for the 2022-2023 school year:

If you choose later in the year, that you need the bus, you can be added by contacting the transportation department at [Dispatch@zb126.org](mailto:Dispatch@zb126.org) or call 847-731-9730.

[Complete Step 9 Only](#)  [Complete Step 9 and move to Step 10](#)

[Previous Step](#) [Next Step](#)  
[Close and Finish Later](#)

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ZB District 126 offers busing to all ZBTHS students. New Tech outside the “walk boundary” are also eligible for bussing.

In an effort to make the routes more efficient, we are asking that you let us know your needs for the 2022-2023 school year. If you would like bussing, please select “Yes” in the drop-down menu.

Once you have finished, click “Complete Step 9 and move to Step 10”.



## Step 10 – Chromebook Information

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**Step 10. Chromebook Information (Required)**

Print

View Full Screen

**1:1 CHROMEBOOK CARE**

A Chromebook will be issued to students without charge. This Chromebook will be uniquely coded and identified, and will be assigned to the student during their enrollment at District 126. This Chromebook remains the property of Zion Benton Township High School District 126, even though the student will be allowed to take this device home.

- **Charging** – Chromebooks must be charged at home every evening. Students who repeatedly violate this policy will be subject to fines and/or disciplinary action. District 126 classrooms will not accommodate charging of student Chromebooks.
- **Sounds** - Chromebooks must be muted at all times unless permission is granted from the teacher. Ear buds may be used at the discretion of the teachers.
- **Cameras** – Chromebooks have a built in web-cam. The District does not have the ability to remotely access the web-cam. At no time will webcams be used to monitor students. Upon report of loss or theft of device, security software can be activated which will activate the webcam for purposes of recovering the lost or stolen device.
- **Printing** – Students will be encouraged to digitally publish and share their work with their teachers and peers. Students may print their work from a PC in the ZBTHS IMC or NT@ZB Media Center. Since student work should be stored in Google Apps for Education, students will not print directly from their Chromebooks at school. Students may set up their home printers with the Google Cloud Print solution to print from their Chromebooks at home. Information about Google Cloud Print can be obtained at: <http://www.google.com/cloudprint/learn/>.
- **Need for Internet Access** - Students who do not have Internet access at home, will still be able to work on their Chromebooks to complete assignments. When the student returns to school, the saved work can then be linked to their Google account.
- **Student Chromebook Responsibilities** -
  - Comply with the District's Electronic Network Policy (6:235) and Student Authorization for Electronic Network Access, as well as all school procedures and guidelines when using the Chromebook.
  - Bring the Chromebook to school every day fully charged.
  - Treat the device with care and never leave it in an unsecured location
  - Promptly report any problems with your device to a teacher.
  - Do not remove or interfere with the serial number or other identification tags.
  - Do not attempt to remove or change the physical structure of the device.
  - Do not lend the device to anyone, including members of your family.
- **Security** –
  - The Device may contain tracking and monitoring software that may provide the District with information concerning the student's use of the device including Internet activity. The District has the right to enable the location tracking

Complete Step 10

Complete Step 10 and move to Step 11

District Message

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a. Student Information

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Close and Finish Later

This is a compilation of several documents:

1:1 Chromebook Care

Acceptable Use Policy

1:1 Mobile Device Information

1:1 Mobile Device Liability

Please read through these documents. When finished, sign your name in the “Parent/Guardian Name” field.

When all fields have been updated, click “Complete Step 10 and move to Step 11”.

## Step 11 – Chromebook Insurance

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**SKYWARD** 23 STUDENT

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 11. Chromebook Insurance (Required)** Print View Full Screen

A \$30 fee for Chromebook insurance has been added to your students' account. To opt out of insurance coverage and to have the fee removed, you must check the box below. After submitting, please allow 3-5 days for this fee to be removed from your account. Removal of this \$30.00 fee will not be allowed after your student's first attendance day.  
**Please note that the district provided Chromebook insurance is not valid until the Chromebook insurance fee is paid in full.**

☐ I do not want the district provided Chromebook insurance.

Parent/Guardian: By typing your name below, you are providing an electronic signature to this document.

Parent/Guardian Name:

Complete Step 11 and move to Step 12

**District Message**

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Close and Finish Later

A \$30 fee for Chromebook insurance has been added to your students' account. To opt out of insurance coverage and to have the fee removed, you must check the box “I do not want the district provided Chromebook insurance.” After submitting, please allow 3-5 days for this fee to be removed from your account. **REMOVAL OF THIS \$30.00 FEE WILL NOT BE ALLOWED AFTER YOUR STUDENT'S FIRST ATTENDANCE DAY.**


**PLEASE NOTE THAT THE DISTRICT PROVIDED CHROMEBOOK INSURANCE IS NOT VALID UNTIL THE CHROMEBOOK INSURANCE FEE IS PAID IN FULL.**

When finished, sign your name in the “Parent/Guardian Name” field.

When all fields have been updated, click “Complete Step 11 and move to Step 12”.



## Step 12 – CEP Breakfast/Lunch Information



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Step 12. CEP Breakfast/Lunch Information (Required)
Print
View Full Screen

### CEP Breakfast/Lunch Information

The Community Eligibility Provision (CEP) is a National School Lunch Program that makes a reimbursable breakfast and lunch free for all students. There are no applications needed to participate in this program.

Due to CEP, purchasable items available during breakfast and lunch will be limited. Beginning again in the 2022-23 school year lunch Balances are **non-refundable** and any remaining funds will be rolled into the next school year.

I acknowledge that I have read and understand that a balance on my student's account is **non-refundable**.

**Parent/Guardian:** By typing your name below, you are providing an electronic signature to this document.

Parent/Guardian Name:

Complete Step 12
Complete Step 12 and move to Step 13

Previous Step
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Close and Finish Later

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The Community Eligibility Provision (CEP) is a National School Lunch Program that makes a reimbursable breakfast and lunch free for all students. There are no applications needed to participate in this program.

Due to CEP, purchasable items available during breakfast and lunch will be limited. Beginning again in the 2022-23 school year lunch Balances are **non-refundable** and any remaining funds will be rolled into the next school year.

When all fields have been updated, click “Complete Step 12 and move to Step 13”.

## Step 13 – Student Fee Information



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Step 13. Student Fee Information (Required)
Print
View Full Screen

STUDENT FEE INFORMATION

Please carefully read the information below regarding general fees, outstanding fees, Behind the Wheel Drivers Education fees, and available fee payment arrangements. This form must be signed at the bottom of the page by a parent/guardian in order to register your student. Please use Skyward Family Access for detailed information on your student's fees and account balances.

**Outstanding Fees:**

The Board of Education has adopted the following policy regarding outstanding student accounts: Students will not be allowed to participate in extracurricular social functions, such as dances or receive their diploma, or obtain official transcripts, if overdue fees have not been collected. Fee payments are applied to the most outstanding fees first, with the exception of Drivers Education Behind the Wheel. If paying in person, please let the Bookstore representative know to apply funds to Driver's Education.

**Optional Chromebook Insurance**

Optional Chromebook insurance is \$30 per year.

To **decline** this insurance, please **click the box** during your online registration and also confirm the fee has been removed at the bookstore during Onsite Registration. Fee removal can only be done using this process.

**Drivers Education Behind The Wheel (B.T.W.) Fee Deadline:**

In order to be actively enrolled in the B.T.W. portion of Drivers Education, the associated fee must be paid in full no later than August 18th. If the Drivers Education B.T.W. fee is not paid in full by this date, the student will be dropped from the Behind the Wheel portion of their Drivers Education course. The student will remain enrolled in the classroom portion, as required for graduation.

**Fee Payment Arrangements:**

- All outstanding fees are due immediately. Please reference the Board Policy listed above.
- Current year fees are due and payable prior to the first day of school. For those needing to make payment arrangements, current fees can be paid in three equal installments, due October 1st, November 1st, and December 1st of the current school year.
- Statements are mailed home quarterly. No additional invoices will be generated for the installment plan referenced above.
- Failure to keep current on the installment schedule will result in fees being considered outstanding. Please reference the previous outstanding fee section.

Payments should be made either online using Skyward Family Access or at the Bookstore via cash, check,

Complete Step 13 Only
Complete Step 13 and move to Step 14

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Close and Finish Later

This page explains the district's fee policy. Please read through the document. When finished, sign your name in the "Parent/Guardian Name" field.

When all fields have been updated, click "Complete Step 13 and move to Step 14".

## Step 14 – Make a Fee Payment

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**SKYWARD** 23 STUDENT

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 14. Make a Fee Payment (Required)**

Click the "Make a Fee Payment" link below in order to see you students fees and/or make a payment. It is mandatory at a minimum to view your students fees to complete this step.

[Make a Fee Payment](#)

Complete Step 14 Only Complete Step 14 and move to Step 15


**District Message**

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Close and Finish Later

Click the “Make a Fee Payment” link to open a new window which will display the Zion-Benton HSD 126 RevTrak Web Store. It is mandatory at a minimum to view your student’s fees to complete this step.



ZION-BENTON HSD 126

Web Store

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[CART](#)

Skyward

A ALL

FOOD

REQUIRED FEES

OPTIONAL FEES

AUTO-REPLENISH FOR FOOD SERVICE

Processing Schedule

Auto-replenish will process after 7:00 p.m. CT when the food service account balance falls below the threshold.

Transactions

A transaction will be processed when the student's food service account balance falls below the predetermined threshold ("When my balance falls below"). A transaction will process through the payer's account (customer) once per student, per day. If a payment was made the previous day after 7:00 p.m. CT, auto-replenish will not execute a transaction against the transaction. If multiple students are linked to the same customer account and the food service balance falls below the respective thresholds, auto-replenish will process the payments in a single transaction. If two or more customers are linked to a single student's food service account and both have auto-replenish enabled for that student, both customers will be charged for auto-replenish on that student's food service account, based on the customers' respective thresholds.

Once the Web Store page opens, you can scroll down to view the fees associated with your student.



before re-establishing auto-replenish.

[Log Out Of Skyward](#)

## REQUIRED FEES

### 2022 STUDENT

#Reg Fee

BASIC REGISTRATION FEE

\$135.00

ADD TO CART

BASIC REGISTRATION FEE

Overdue: Jul 8, 2019

#CBK-INS

Chromebook Insurance

\$30.00

ADD TO CART

Chromebook Insurance

Overdue: Jul 8, 2019

#LOCK

LOCK

\$5.00

ADD TO CART

LOCK

Overdue: Jul 8, 2019

To pay a fee, click the ADD TO CART button next to the fee.

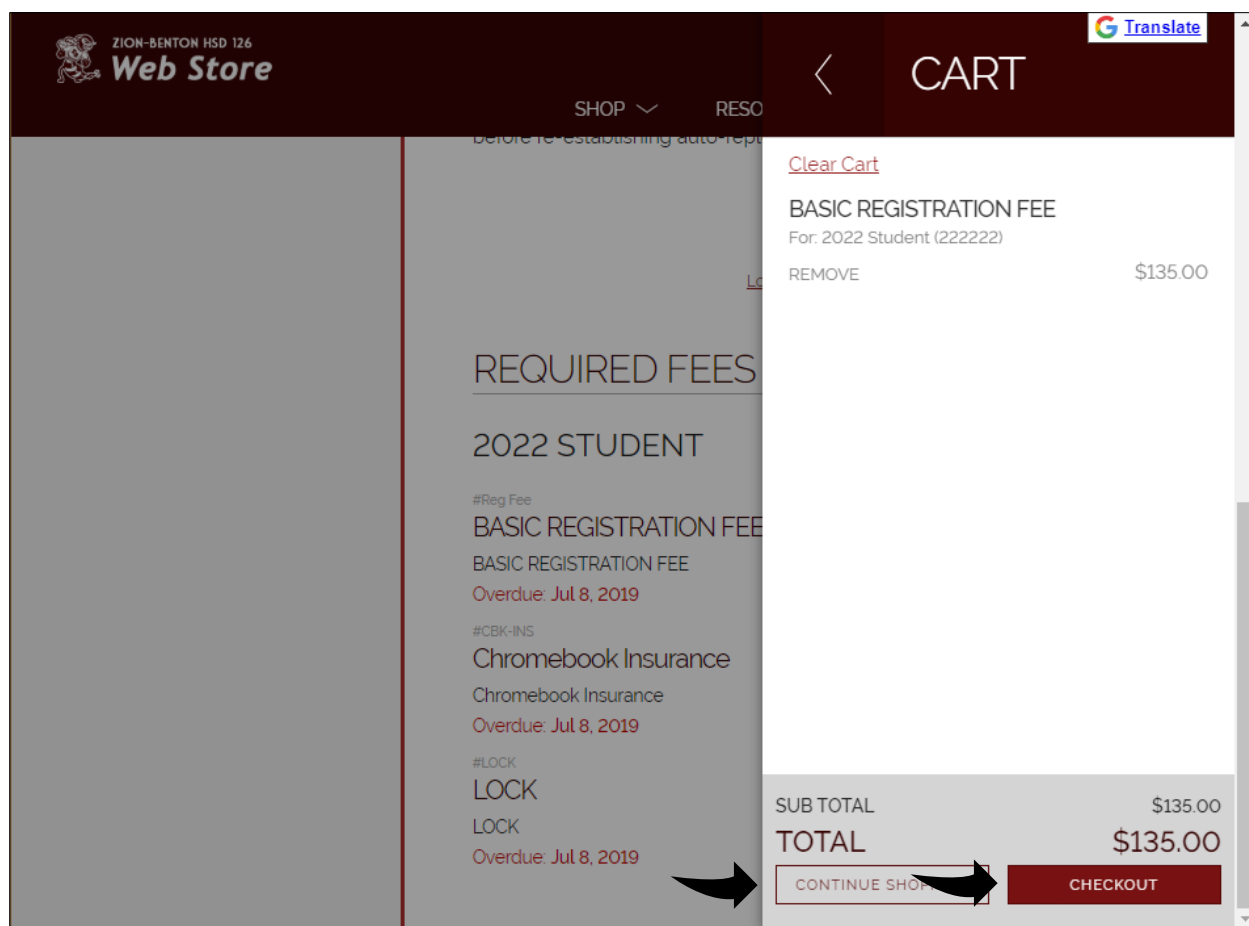
The screenshot shows the Zion-Benton HSD 126 Web Store interface. A modal titled "Make A Payment" is displayed over a list of fees. The modal contains the following information:

- Title:** Make A Payment
- Amount due:** \$135.00
- Item:** 2022 STUDENT BASIC REGISTRATION FEE
- Input field:** A text box with a dollar sign icon and the value "135.00".
- Buttons:** "CANCEL" and "ADD TO CART". An arrow points from the "CANCEL" button to the "ADD TO CART" button.


The background shows a list of fees with their respective prices and "ADD TO CART" buttons:

Item	Price	Action
BASIC REGISTRATION FEE	\$135.00	ADD TO CART
BASIC REGISTRATION FEE Overdue: Jul 8, 2019		
#CBK-INS Chromebook Insurance	\$30.00	ADD TO CART
Chromebook Insurance Overdue: Jul 8, 2019		
#LOCK LOCK	\$5.00	ADD TO CART
LOCK Overdue: Jul 8, 2019		


Enter the amount you would like to pay towards the selected fee, then click on ADD TO CART.




Once an item has been added to your cart, you will have the option to CONTINUE SHOPPING or CHECKOUT. If you would like to add more items to the cart, please click on CONTINUE SHOPPING. Once you have finished adding in the items you would like to pay for, click on CHECKOUT.



CHECKOUT




## Log in to the Web Store

Email 

Password



[Forgot password?](#)




You will now be asked to log in to the Web Store. If you already have an account, please enter in your Email and Password, then click the LOG IN button. If you do not remember your password, click on “Forgot Password?” below the Password box. If you do not have a Web Store account, please click on CREATE NEW ACCOUNT to make one.




## Resetting Your Password

CHECKOUT

### Log in to the Web Store

Email 


Password

 [Forgot password?](#)


[LOG IN](#)

[CREATE NEW ACCOUNT](#)

To reset your password, please click on the “Forgot Password?” link found below the Password box.




CHECKOUT



Forgot password?

Email

CANCEL



SEND

Enter your email and we'll send you a reset link

You will be asked to enter in your Email address. Enter it in, and then click the SEND button. Once submitted, you should receive an email in with a link to reset your password.

[EXT] Password Reset



ZionBenton THS 126 <webstores@revtrak.net>  
To [REDACTED]

Reply Reply All Forward

Wed 6/17/2020 9:15 AM

We received a request to reset the password associated with this email address.

Use the link to [reset your Web Store password](#) or copy and paste the following into your browser:


[REDACTED]

For your security, this link will expire in 24 hours.



This message is provided courtesy of RevTrak on behalf of Zion-Benton THS 126

Please do not reply to this email address as it is not monitored.

Click the link “reset your Web Store password”.

 ZION-BENTON HSD 126  
**Web Store**

[G Translate](#)


[SHOP](#)  [RESOURCES](#)  [HOME](#) [LOGIN](#) [CART](#)

# Choose a new Password

Password

Confirm Password

CANCEL





RESET PASSWORD

 **RevTrak**  
A VANCO COMPANY


[Policies](#) | [Privacy Policy](#) | [Zion-Benton THS 126](#)

Give yourself a new password, confirm the password, and then click the RESET PASSWORD button.

## Create a New Account

CHECKOUT


### Log in to the Web Store

Email 


Password

[Forgot password?](#)

[LOG IN](#)

 [CREATE NEW ACCOUNT](#)

Click the CREATE NEW ACCOUNT button to create a new Web Store account.



ZION-BENTON HSD 126

Web Store

[SHOP](#) [RESOURCES](#) [HOME](#) [LOGIN](#) [CART](#) <sup>1</sup>

First Name

Test

Last Name

Parent

Address

3901 W 21st St

Address (cont.)

City

Zion

State

IL - Illinois

Country

United States

Zip Code

60099

Phone

(847) 731-9798

Email

familyaccess@zbths.org

Password

\*\*\*\*\*

Confirm Password

\*\*\*\*\*

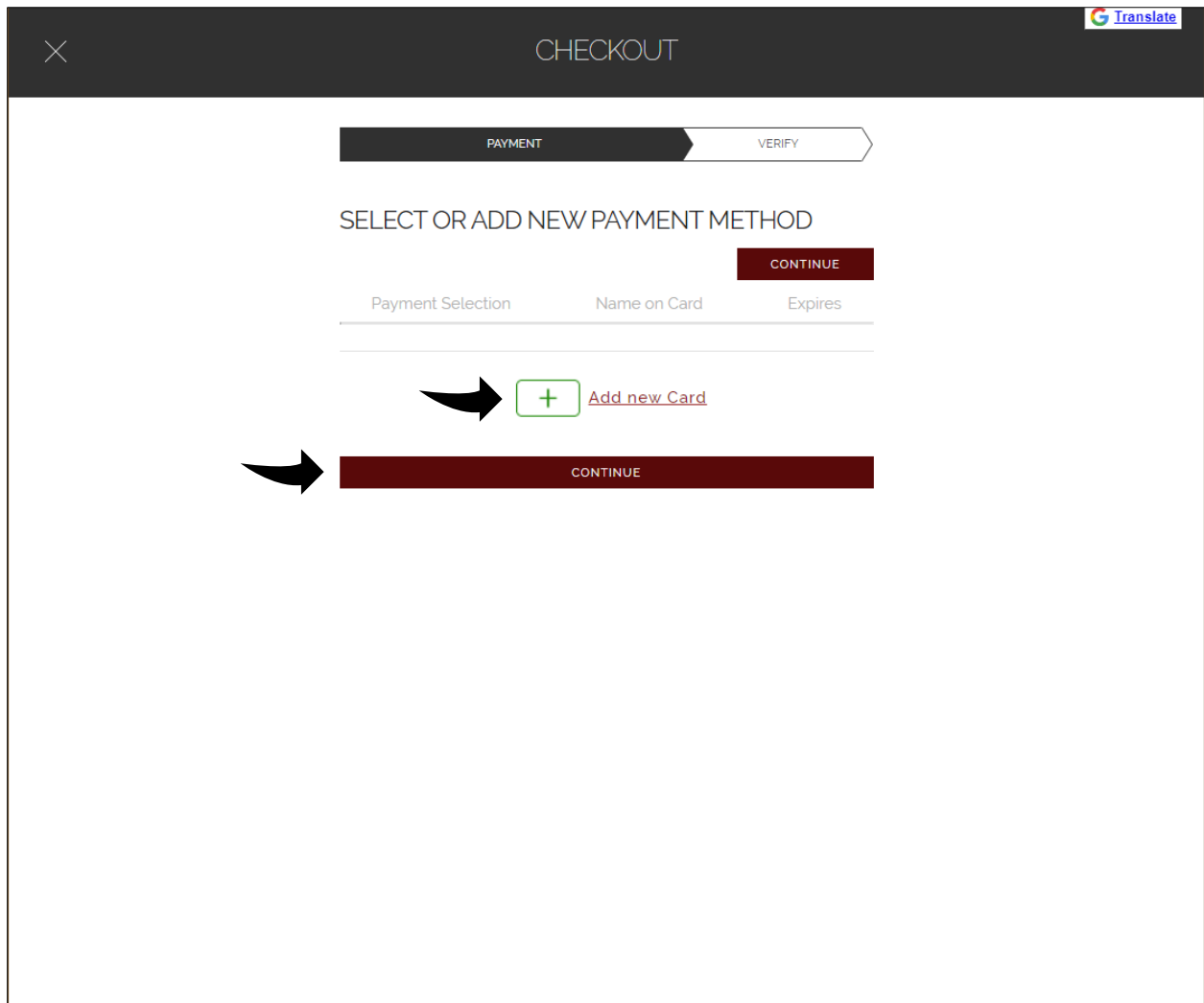
CANCEL

CREATE ACCOUNT

Create a new account


Enter in your information, then click on CREATE ACCOUNT.

## Checkout




The screenshot shows a checkout interface with a dark header bar containing a close button (X) and the word "CHECKOUT". A "G Translate" button is in the top right corner. Below the header, there are two progress steps: "PAYMENT" (active) and "VERIFY". The main heading is "SELECT OR ADD NEW PAYMENT METHOD". To the right of this heading is a dark red "CONTINUE" button. Below the heading is a table with three columns: "Payment Selection", "Name on Card", and "Expires". The table is currently empty. Below the table is a green square button with a white "+" sign, followed by the text "Add new Card". A large black arrow points from the left towards this button. At the bottom of the form is another dark red "CONTINUE" button, with a large black arrow pointing towards it from the left.

Once you log in, you will be asked to enter your payment information. If you already have a credit card on file, select the card and then click the CONTINUE button. If you need to add a new credit card, click on the Add new Card button.




CHECKOUT





PAYMENT


VERIFY

ADD CARD










Card Number\*




Expiration\*

MM / YY

Name on Card\*

Nickname


CANCEL




CONTINUE

Enter in your credit card information, then click the CONTINUE button.





CHECKOUT



VERIFY

Review & Submit


BILLING

EDIT

BILL TO:  
David Matteson  
1217 Pennsylvania Ave  
Winthrop Harbor, IL 60096

PAYMENT METHOD

CHANGE

 Visa

ITEMS

BASIC REGISTRATION FEE

Quantity: 1  
For: 2022 Student (222222)

\$135.00

SUB TOTAL

\$135.00

TOTAL

\$135.00

PLACE ORDER

Verify your order. Once completed, click the PLACE ORDER button. When the order has been completed, you will receive a screen where you can print your receipt for your records. You will also receive an email with your receipt.

When finished, you may close out the Web Store window.

When you are finished with the Web Store, click “Complete Step 14 and move to Step 15”.

## Step 15 – Parent Advisory Board

**Family Access** TEST PARENT My Account Contact Us Exit

**SKYWARD** 23 STUDENT

**Student Online Registration**

23 (Zion-Benton Township High Scho 2022-2023)

**Step 15. Parent Advisory Board (Optional)** [Print](#) [View Full Screen](#)

☐ I do not wish to fill out this optional form

### PARENT ADVISORY BOARD

The parent advisory board is an organization created to give parents a voice in the decisions regarding school improvement, curriculum, policies, practices, procedures, resources, school culture and other parental concerns.

We plant to meet 4/5 times per year. Would you like to get more information about the Parent Advisory Board?

[Complete Step 15 and move to Step 16](#)

**District Message**

1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Contacts
  - e. Health Information
2. Verify Ethnicity/Race
3. Home Language Survey
4. Photo/Video Opt Out
5. Health Examination and Immunizations Forms
6. Residency Requirements
7. Residency Verification
8. Attachments
9. Transportation
10. Chromebook Information
11. Chromebook Insurance
12. CEP Breakfast/Lunch Information
13. Student Fee Information
14. Make a Fee Payment
- 15. Parent Advisory Board**
16. Final Steps to Start School
17. Complete Student Online Registration

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

The parent advisory board is an organization created to give parents a voice in the decisions regarding school improvement, curriculum, policies, practices, procedures, resources, school culture and other parental concerns.

If you would like more information on the Parent Advisory Board, please select “Yes” in the drop-down box.

When you are ready, click “Complete Step 15 and move to Step 16”.

## Step 16 – Final Steps to Start School

Family Access  
23 STUDENT

[TEST PARENT](#)
[My Account](#)
[Contact Us](#)
[Exit](#)

[Home](#)  
[Student Online Registration](#)  
[Online Forms](#)  
[Ethnicity/Race](#)  
[Calendar](#)  
[Gradebook](#)  
[Attendance](#)  
[Student Info](#)  
[Busing](#)  
[Food Service](#)  
[Schedule](#)  
[Test Scores](#)  
[Fee Management](#)  
[Activities](#)  
[Conferences](#)  
[Academic History](#)  
[Portfolio](#)  
[Login History](#)

Student Online Registration

23 (Zion-Benton Township High Scho 2022-2023)

Step 16. Final Steps to Start School (Required)

Print

View Full Screen

### ONSITE REGISTRATION FINAL STEPS TO START SCHOOL

Now that you have successfully completed the online portion of the Registration Process there are only a few more things you will need to do. Your student must be present to complete these final steps.

**From August 1 – August 11** ZBTHS should come to the South Cafeteria at ZBTHS. New Tech Students should come to the New Tech office.

- Turn in your Category 1 & 2 Residency documents (if not submitted online)
- Turn in current Physical forms and Immunization records (if not submitted online)
- Take ID photo (your student must be present)
- Sign and receive your Student Handbook
- Pick up books, workbooks, and PE uniforms from the Bookstore
- Receive your Chromebook (ZB Freshmen and New ZB Students only)

**Hours will be**  
**Monday, Wednesday, Thursday: 7:15 a.m. – 3:30 p.m.**  
**Tuesday: 10:00 a.m. – 6:00 p.m.**  
**Facemasks and social distancing may be required**

PE UNIFORMS consist of:

1) PE Shorts  
2) PE T-Shirt Reversible  
3) Gym Shoes

Sweatpants, Sweatshirts and/or Running Suits may be worn at any time - Inside or Outside

Sandals, work boots, bare feet, hard-soled shoes, etc... are **NOT** acceptable.

Uniforms may be purchased at the Book Store at the following prices:

SIZE	REVERSIBLE	T-SHIRT	SHORTS
S	\$11.75	\$7.00	\$9.25
M	\$11.75	\$7.00	\$9.25
L	\$11.75	\$7.00	\$9.25
XL	\$11.75	\$7.00	\$9.25
2X	\$12.75	\$7.50	\$11.00

Complete Step 16 Online

Complete Step 16 and move to Step 17

District Message

1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Contacts
  - e. Health Information
2. Verify Ethnicity/Race
3. Home Language Survey
4. Photo/Video Opt Out
5. Health Examination and Immunizations Forms
6. Residency Requirements
7. Residency Verification
8. Attachments
9. Transportation
10. Chromebook Information
11. Chromebook Insurance
12. CEP Breakfast/Lunch Information
13. Student Fee Information
14. Make a Fee Payment
15. Parent Advisory Board
- 16. Final Steps to Start School**
17. Complete Student Online Registration

Previous Step


Next Step

Close and Finish Later

This page describes where to turn in your Residency documents, Health Examination and Immunization forms, and where to pick up your copy of the student handbook, textbooks, and other materials needed to start the school year.

When you are ready, click “Complete Step 16 and move to Step 17”.

## Step 17 – Complete Student Online Registration



Family Access  
23 STUDENT

TEST PARENT
My Account
Contact Us
Exit

Home
Student Online Registration
Online Forms
Ethnicity/Race
Calendar
Gradebook
Attendance
Student Info
Busing
Food Service
Schedule
Test Scores
Fee Management
Activities
Conferences
Academic History
Portfolio
Login History

### Student Online Registration


23 (Zion-Benton Township High Scho 2022-2023)

**Step 17. Complete Student Online Registration (Required)**

By completing Student Online Registration, you are confirming that the Steps below have been finished. Are you sure you want to complete Student Online Registration for 23?

Review Student Online Registration Steps	
Step 1) Verify Student Information	Completed 06/23/2022 10:27am
No Requested Changes exist for Step 1.	
Step 2) Verify Ethnicity/Race	Completed 06/23/2022 10:27am
No Requested Changes exist for Step 2.	
Step 3) Home Language Survey	Completed 06/23/2022 10:27am
Step 4) Photo/Video Opt Out	Completed 06/23/2022 10:27am
Step 5) Health Examination and Immunizations Forms	Completed 06/23/2022 10:27am
Step 6) Residency Requirements	Completed 06/23/2022 10:27am
Step 7) Residency Verification	Completed 06/23/2022 10:27am
Step 8) Attachments	Completed 06/23/2022 10:27am
Step 9) Transportation	Completed 06/23/2022 10:27am
Step 10) Chromebook Information	Completed 06/23/2022 10:27am
Step 11) Chromebook Insurance	Completed 06/23/2022 10:27am
Step 12) CEP Breakfast/Lunch Information	Completed 06/23/2022 10:27am
Step 13) Student Fee Information	Completed 06/23/2022 10:27am
Step 14) Make a Fee Payment	Completed 06/23/2022 10:27am
Step 15) Parent Advisory Board	Completed 06/23/2022 10:28am
Step 16) Final Steps to Start School	Completed 06/23/2022 10:28am

Guardian Name: TEST PARENT    Guardian Address: 3901 W 21ST ST  
ZION, IL 60099



#### District Message

- Verify Student Information  
Completed 06/23/2022 10:27am
- Verify Ethnicity/Race  
Completed 06/23/2022 10:27am
- Home Language Survey  
Completed 06/23/2022 10:27am
- Photo/Video Opt Out  
Completed 06/23/2022 10:27am
- Health Examination and Immunizations Forms  
Completed 06/23/2022 10:27am
- Residency Requirements  
Completed 06/23/2022 10:28am
- Residency Verification  
Completed 06/23/2022 10:27am
- Attachments  
Completed 06/23/2022 10:27am
- Transportation  
Completed 06/23/2022 10:27am
- Chromebook Information  
Completed 06/23/2022 10:27am

By completing Student Online Registration, you are confirming that all steps have been completed. Feel free to review any information from the prior steps.

When you are ready, click the “Submit Student Online Registration” button.

Congratulations, you have completed the Student Online Registration.

Should any problems arise, or if you have any questions, please contact [familyaccess@zbths.org](mailto:familyaccess@zbths.org) or call Student Services at 847-731-9300.

## Revision History

Date	Version	Editor/Author	Notes
7/2/2018	1.0	David Matteson	Initial Version
7/3/2019	2.0	David Matteson	Reviewed with minor changes only. Final.
6/17/2020	3.0	David Matteson Dalila Mondragon	Reviewed with minor changes only. Final.
6/10/2021	4.0	David Matteson Aryan Betancourt	Reviewed with minor changes only. Final.
6/23/2022	4.1	David Matteson	Draft version working toward 5.0 final. Updated information to match Skyward updates and school year. Updated photos to match the current revision. Added in Health Information, CEP Breakfast/Lunch Information, and Parent Advisory Board.
6/23/2022	4.2	Melissa Miscichowski	Reviewed with minor changes only.